

Housing – Rental Assistance

Mission:

To provide safe, decent and sanitary housing. The Division of Housing – Rental Assistance is responsible for the administration of the York County contract for the U.S. Department of Housing and Urban Development/ Virginia Housing Development Authority (VHDA)-funded rental subsidy programs. This program provides rental assistance to very low-income families.

Goals:

- To increase enrollment of Family Self-Sufficiency to the mandated 50 voucher families.
- To ensure units are maintained to Housing Quality Standards with annual, complaint, and move-inspections thus ensuring Section 8 properties are being maintained.
- To accurately prepare all required paperwork to meet required deadlines.
- To closely work with our clients to prepare them for homeownership.

Implementation Strategies for FY2004:

- Aggressively promote self-sufficiency programs to incoming clients as well as existing clientele.
- Utilization of Quality Control checks on tenant files for accuracy and completeness and to ensure that the units are being inspected and maintained to Housing Quality Standards.
- Conducting regular quality control inspections of randomly sampled dwellings to ensure program compliance and suitability.
- Rent and utility payments are issued directly by VHDA subsequent to Division admissions, therefore; only administrative funds are reflected in the County Budget. Rent, utilities and administrative fiscal projections total \$1,500,000.

Budget Issues:

- In FY2002, in the “re-structuring” of the housing operations, a Housing Specialist’s position was transferred from Housing-Administration. There were no other significant changes.
- For FY2004, there are no significant changes.

General Fund Expenditures	FY2000 Actual Expenditures	FY2001 Actual Expenditures	FY2002 Actual Expenditures	FY2003 Original Budget	FY2003 Expected Appropriations	FY2004 Adopted Budget
81548 Rental Assistance						
Personnel Services	65,749	82,250	128,843	136,531	136,531	128,356
Contractual Services	231	813	1,410	2,100	2,100	2,100
Internal Services	17	36	248	-	-	-
Other Charges	3,975	3,158	8,037	8,250	8,250	9,100
Materials & Supplies	1,832	1,842	2,918	3,800	3,800	3,700
Capital Outlay	<u>1,796</u>	<u>-</u>	<u>3,536</u>	<u>-</u>	<u>-</u>	<u>-</u>
Activity Total	<u>73,600</u>	<u>88,099</u>	<u>144,992</u>	<u>150,681</u>	<u>150,681</u>	<u>143,256</u>
Percentage Change	11.05%	19.70%	64.58%	3.92%	N/A	-4.93%

FTE's

Management	-	-	-	-	-	-
Professional/Technical	2.00	2.00	3.00	3.00	3.00	3.00
Admin/Clerical	-	-	-	-	-	-
Trades & Crafts	-	-	-	-	-	-
Total	<u>2.00</u>	<u>2.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

